

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
February 1, 2013

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, February 1, 2013 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

**Members Present**

Terry Reams, Chairman  
Todd Trumbore, Vice Chairman  
Geoffrey Wilson  
Theodore Godlaski

**Occupations and Professions**

Karen Lockett, Board Administrator

**Members Absent**

Patrick Whelan  
Kenneth Hemphill  
Tanya Fogle

**Others in Attendance**

Brian Judy- Board Counsel  
Mac Bell - Board Investigator

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Mr. Reams, Chairman called the meeting to order at 10:40 a.m.

**Minutes**

Mr. Godlaski made a motion to accept the January 4, 2013 minutes. Mr. Trumbore seconded the motion. Motion carried.

**Financial Statement**

Mr. Godlaski made a motion to accept the financial statement as submitted. Mr. Wilson seconded the motion. Motion carried.

**O&P Update**

The Board reviewed the February O&P report. The report informed the board that the Office of the Attorney General conducted Open Records Training in January. They reviewed O&P standard operating procedure for open records requests and made a few small suggestions to help ensure best practice. No actions were taken.

The Board was informed that the Board meeting in April will be moved to the Berry Hill Mansion. The board members had concerns on the cost of using the space at the Berry Hill Mansions. The board requested a quote on the fee for renting the Berry Hill Mansion to provide at the March 1, 2013 board meeting.

The Board was informed that the monthly mileage reimbursement rate beginning January 1-March 31, 2013 is 45 cents a mile. No actions were taken.

The Board was informed that the Kentucky General Assembly convened January 8-11, 2013 to conduct leadership elections. The General Assembly recessed for the balance of January and will reconvene on February 5, 2013.

The Board was informed that the Legislative Research Committee proved copies of the Kentucky Open Meetings and Open Records Laws, Inside the Kentucky General Assembly and Bill Drafting Manual.

The Board was informed about the Kentucky Open Meetings and Open Records Law training. The date has not been set until all boards have been notified. A date will be announced at a later time.

**Old Business**

The Board discussed the Administrative regulations and to be reviewed at the next meeting.

The Board was informed that Ms. Trude Scharff will be coordinating the Kentucky School Conference/CADC Luncheon Meeting. Ms. Scharff stated that they will have a room available for the meeting and would have lunches for the attendees and the board members available in that room. Mr. Trumbore made a motion to contact Ms. Scharff for the board to be invoiced for the CADC luncheon meeting. Mr. Godlaski seconded the motion. Motion carried.

**New Business**

Mr. Trumbore informed the board that he spoke with Dr. John Rigney and shared the regulation regarding 300 hours of supervision as part of the 6000 hours of experience towards CADC. Dr. Rigney was receptive to the information and expressed interest in the board's efforts at strengthening the supervision regulations.

The Board reviewed the IC&RC Semi Annul Meeting correspondence. The IC&RC conference will be held on Tuesday through Thursday, April 9 to 11, 2013 from 8 a.m. to 4 p.m. each day. The conference will be held at the Admiral Kidd Catering and Conference Center in San Diego, CA. Mr. Wilson made a motion for Mr. Trumbore as delegate and Staff to attend the IC&RC conference held on Tuesday through Thursday, April 9 to 11, 2013 and for the board to reimburse those who attend. Mr. Godlaski seconded the motion. Motion carried.

**Complaint Committee**

Complaint #1004 - Ongoing  
Complaint #1206 - Ongoing  
Complaint #1208 - Ongoing  
Complaint #1209 - Ongoing  
Complaint #1301 - Ongoing

Mr. Brian Judy, Board Counsel to follow up and report back at the next meeting regarding complaint #1206 and complaint #1209.

**Board Counsel Report**

No report

**Application Review**

Mr. Trumbore made a motion to accept the Applications recommendation as specified below.

- Vonna Downs - Approved
- Anthony Liston - Approved
- Jessica Scott - Approved
- Angelia Yoebstl

Mr. Godlaski seconded the motion. Motion carried.

**Continuing Education**

Mr. Godlaski made a motion to accept the Continuing Education Applications as specified below.

- A.O.U. CAPTASA - CAPTASA Conference - Approved for 15.0 hours
- The Ridge Behavioral Health - "Gang Activity Awareness - Approved for 1.5 hours
- Seven Co. Services, Inc. - Cognitive Behavior Therapy - Advanced - Approved for 6.0 hours
- Seven Co. Services, Inc. - Cognitive Behavior Therapy - Intermediate - Approved for 6.0 hours
- Seven Co. Services, Inc. - Cultural Competence in clinical practice - Approved for 6.0 hours
- Seven Co. Services, Inc. - Ethics and Dual Relationships - Approved for 3.0 hours
- Seven Co. Services, Inc. - GAIN (Global Appraisal of Individual need) - Approved for 6.0 hours
- Seven Co. Services, Inc. - Medical Necessity Application in Behavioral healthcare - Approved for 3.5 hours
- Seven Co. Services, Inc. - Motivational Interviewing (at JADAC) - Approved for 3.0 hours
- Seven Co. Services, Inc. - Motivational Interviewing (Spring & Sessions) - Approved for 17.5 hours

- Seven Co. Services , Inc. – Object Relations Therapy – Approved for 6.0 hours
- Seven Co. Services , Inc. – Self Care for Clinicians – Approved for 6.0 hours
- Seven Co. Services , Inc. – Seven Challenges – Approved for 12.0 hours
- Seven Co. Services, Inc. – Suicide Risk Assessment – Approved for 3.0 hours
- Seven Co. Services , Inc. - Using Metaphor & Play within TF CBT – Approved for 3.5 hours
- Seven Co. Services, Inc. – Verbal De-escalation skills – Approved for 3.0 hours

Mr. Trumbore seconded the motion. Motion carried.

**Reciprocity Application Review**

Mr. Wilson made a motion to accept the Reciprocity Applications as specified below.

- Donna Demaria – Approved
- Joseph Whitaker - Deferred

Mr. Trumbore seconded the motion. Motion carried.

**Travel**

Mr. Godlaski made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Trumbore seconded the motion. Motion carried.

**Next Meeting**

Complaint Committee – March 1, 2013 9:30 a.m.

Regular Board Meeting – March 1, 2013 @ 10:00 a.m.

**ADJOURNMENT** - Mr. Trumbore made a motion to adjourn. Mr. Godlaski seconded the motion. Motion carried.